

U.S. METALS, INC.

{Equal Opportunity Employer}



APPLICATION FOR EMPLOYMENT

PLEASE PRINT ALL
INFORMATION
REQUESTED EXCEPT
SIGNATURE

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS

Date: _____

Name: _____
Last First Middle Maiden

Present Address: _____
Street City State Zip

Phone Number: (____) _____

Social Security No. ____ - ____ - ____

If under 18, please list age: _____

Referred By: _____

Position Applied For: (1) _____

Days/Hours Available to Work:

No Preference _____ Wednesday _____

Salary Desired: (2) _____

Monday _____ Thursday _____

(Be Specific)

Tuesday _____ Friday _____

How many hours can you work weekly? _____

Employment Desired: ☐ FULL-TIME ONLY ☐ PART-TIME ONLY ☐ FULL- OR PART-TIME

Date you are available for work? _____

Have you ever applied to this company before? ☐ Yes ☐ No

Have you ever been convicted of a crime? ☐ Yes ☐ No

Do you have a driver's license? ☐ Yes ☐ No

What is your means of transportation to work? _____

EDUCATION HISTORY

TYPE OF SCHOOL	NAME & LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIES/ DEGREE EARNED
Grammar School				
High School				
College				
Trade, Business or Correspondence School				



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An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying. (Optional)

WORK EXPERIENCE

Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

May we contact your present employer? ☐ Yes ☐ No

Date: Month & Year	Name & Address of Employer	Salary	Position	Reason for Leaving
From:				
To:				
From:				
To:				
From:				
To:				
From:				
To:				

REFERENCES

Please list two references.

Name: _____
Position: _____
Company: _____
Address: _____

Phone Number: (_____) _____

Name: _____
Position: _____
Company: _____
Address: _____

Phone Number: (_____) _____

MILITARY

Have you ever been in the armed forces? ☐ Yes ☐ No

Are you now a member of the National Guard? ☐ Yes ☐ No

Specialty: _____ Date Entered: _____ Discharge Date: _____



PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by U.S. Metals, Inc. (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of U.S. Metals, Inc., or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /General Manager of the Company. Both the undersigned and U.S. Metals, Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that may provide for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of sixty (60) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Signature of Applicant: _____ **Date:** _____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.